

**PORUM PUBLIC WORKS AUTHORITY  
PO BOX 69  
PORUM, OK 74455  
(918)484-5125**

## **COLLECTION AND CUT-OFF POLICY**

- 1.) **Late Penalty Charges:** All service billings are due on the 15<sup>th</sup> of the month. However, if the 15<sup>th</sup> of the month falls on a holiday or on the weekend, the bill is due by **8:00 AM** the next business day. If the bill is not paid on or before the 15<sup>th</sup> of the month, a 10% penalty charge will be added to the bill.
- 2.) **Sewage System:** If the Oklahoma Department of Environmental Quality, at any time, deems the sewage system to be insufficient, Porum Public Works Authority will discontinue water service to the property.
- 3.) **Cut-Off Policy:** Users not paying their service billing on or before the 25<sup>th</sup> of the month are subject to cut-off. However, if the 25<sup>th</sup> of the month falls on a holiday or the weekend, the bill is subject to cut-off at **8:00 AM** on the next business day.
- 4.) All users listed for cut-off on the 25<sup>th</sup> of the month will be assessed a reconnection service charge (**regardless of the continuance or discontinuance of service**).

RECONNECTION FEES are as follows:

1. \$50.00 plus billing during normal business hours.
2. \$75.00 plus billing between the hours of 4:30 p.m. and 10:00 p.m. and on weekends and holidays

I, \_\_\_\_\_, have read the above Collection and Cut-off Policy, and I agree to the terms and conditions listed above.

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Signature of Responsible Party

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Date